

# Offer Submission Instructions

17003 E. Tennessee Dr. #209, Aurora, CO. 80017

- PLEASE EMAIL [JOHN@DANYLIWASOCIATES.COM](mailto:JOHN@DANYLIWASOCIATES.COM) or [STEVE@DANYLIWASSOCIATES.COM](mailto:STEVE@DANYLIWASSOCIATES.COM) TO CHECK STATUS BEFORE YOU WRITE YOUR OFFER.
- DO NOT FAX OFFERS - THEY **WILL NOT** BE CONSIDERED. WE MUST HAVE A COMPLETED ORIGINAL OFFER TO SUBMIT TO OUR CLIENT.
- LENDER PRE APPROVAL LETTER OR PROOF OF FUNDS WITH BUYER(S) NAME.
- EARNEST MONEY CHECK.
- IT IS THE BUYERS AGENT/ BUYER(S) RESPONSIBILITY FOR OBTAINING ALL CIC DOCUMENTS IF THE PROPERTY IS WITHIN A HOA AT BUYER(S) EXPENCE.
- PROPERTY WILL BE CONVEYED VIA SPECIAL WARRANTY DEED ONLY.
- CONTRACT MUST NOT BE ASSIGNABLE.
- SELLER **WILL NOT** PROVIDE A SELLERS PROPERTY DISCLOSURE.
- PLEASE SUBMIT ALL REQUIRED DISCLOSURES AND ADDENDUMS AS PROVIDED ON OUR WEBSITE. [www.denverrealestateguide.com/reo.html](http://www.denverrealestateguide.com/reo.html)
- ARTICLES OF INCORPORATION STATING THE SIGNER ON THE CONTRACT HAS AUTHORITY TO SIGN ON BEULAF OF ENTITY (ONLY IF BEING PURCHASED BY AN ENTITY)
- BUYERS FULL NAME, DATE OF BIRTH, CURRENT ADDRESS, & TELEPHONE NUMBER (WE DON'T CONTACT YOUR BUYER - MANY OF OUR CLIENTS REQUIRE THEIR INFORMATION TO OPEN TITLE)

NAME \_\_\_\_\_ NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
DATE OF BIRTH \_\_\_\_\_  
PHONE NUMBER \_\_\_\_\_